

How to Change Your ACT Test Date

Students should reschedule the exam for another available test day if unable to take the test on the scheduled date or if an emergency occurs on the day of the test. This is the best option if the student still wants to take (or re-take) the ACT.

Steps to Reschedule

Log into your ACT account and select “make changes to your registration.” This can be done at any point before the next ACT test administration. However, **if making the change before the last test of the academic year (July) no changes can be made until August when the test dates for the next academic year open for registration.** (If you are scheduled for the July test, simply do not show up for the July test, and you will be able to transfer that registration to a later test once the new dates are available.)

The screenshot shows the ACT account dashboard. On the left is a navigation menu with options: Home, Register to Test, Your Test Dates and Scores, Manage Your Profile, Test Preparation, College and Career Planning, Non-test for State and District, FAQ, and Log Out. The main content area is titled "Your July 2020 Test Date" and shows "Test Option: The ACT (no writing)". Below this are links for "View/Print Ticket", "Make Changes to Your Registration", and "When will scores be ready?". A second section titled "Your December 2019 Test Date" also shows "Test Option: The ACT (no writing)" and includes links for "View Scores", "View Score Report Choices", and "Send Your Scores".

The screenshot shows the "Make Changes to Your Registration" form. At the top, it asks "What Do You Want to Change?" with a "Fees and deadline information" link. Below this, it states: "To complete your transaction, you must click the Continue button at the bottom of this page." The form contains several sections, each with a "change" button: "Test Date and Test Option:" (Test Date: July 18, 2020; Test Option: The ACT (no writing)), "Test Information Release:" (What is this? Not Ordered), "Test Center Choice:" (SUMMER CREEK HIGH SCHOOL, HOUSTON, TX; Test Center Code: 247450), "Where to Send Your Scores:" (REMINDER: Scroll down to click the Continue button; 4236 UNIV OF HOUSTON, HOUSTON, TX, US; 4240 UNIV OF TEXAS AUSTIN, AUSTIN, TX, US), and "High School Information:" (High School Attending: GALENA PARK HIGH SCHOOL, GALENA PARK, TX; High School Code: 442.680; Your scores will be sent to your high school.; Current Grade: 11TH). A "Continue" button is at the bottom.

To change the test date, click the "**CHANGE**" button next to "Test Date and Test Option."

Students will be able to sign up for a future test date and pay the \$30 test day change fee. Make sure to do this no later than the registration deadline for the new test date or else an additional \$30 late registration fee will also be charged.

If there is space available for your test option (either ACT or ACT Plus Writing) at your preferred test center on your new test date, you will be assigned there.

You will be charged up front when you register for your new test for the cost of taking the ACT. However, the fee for your original test will be refunded – meaning the only additional charge is the test change fee.

NOTE: ACT fee waivers do not cover the additional cost of changing exam dates.

Can You Get a Refund?

Students will not be able to get a refund for the basic registration fee or fees for late registration or test date change. Once students have **paid for the ACT, the money will never be refunded**, whether the test is taken or not. Think carefully before signing up for the ACT test.